Minute of Meeting Held Wednesday 10 November 2010, 7.30pm

Meeting opened: 7.30pm  Present: as per attendance book

Apologies: Patrick Murphy, Jan Crossley, Mary Foster

EXPENDITURE THIS MEETING

<table>
<thead>
<tr>
<th>Sum committed</th>
<th>Purpose</th>
<th>Status</th>
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<tbody>
<tr>
<td>$3000</td>
<td>Replace air conditioners in wooden classrooms</td>
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<tr>
<td>$11,000</td>
<td>Provide technology in every classroom</td>
<td></td>
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<tr>
<td>$2000</td>
<td>Top-up provision of technology in every classroom</td>
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<td>$1200</td>
<td>Cover expenses for Carols Night</td>
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<tr>
<td>$300</td>
<td>To top up costs of Helpers’ Morning Tea if required</td>
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<td>$100</td>
<td>Donation to St Johns Ambulance</td>
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<tr>
<td>$800</td>
<td>Purchase new P&amp;C BBQ</td>
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<td>$18,400</td>
<td>TOTAL COMMITTED THIS MEETING</td>
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Minutes of Previous Meeting
Moved: J White Seconded: A Cashion

Business Arising

- CORRESPONDENCE
  Correspondence in:
  - Details of 2011 Primary School Canteen awards
  - NSW Public Education Alliance call for submissions on Federal Government Review of Funding for Schooling
  - 20/10/2010 Ann Lougher, letter of complaint about spring fair and school access
  - 18/10/2010 Gay Ballard letter of congratulations re school fair
  - 15/10/2010 Application for consideration of purchase of air conditioner for Mrs Atkinson’s classroom; consider replacing both units in the original classrooms; LO to get quotes for two units.
  
  MOTION: proposed J White, That the P&C spend up to $3000 on replacement of air conditioners in the wooden classrooms. Seconded: L Taylor, carried
  - 8/10/2010 Coles community letter re donation to spring fair
  - 8/10/2010 Letter from Marie Andrews re donation to spring fair
  - Jane Myers and Gay Ballard, letter regarding naming the school hall the Diane Morrow Hall; meeting considered ministerial guidelines for naming of hall; we would like Include D Morrow’s name on plaque if possible; consider asking D Morrow to suggest a name for the hall. PR to have communication with Dianne; then letter of response will be made to J Myers and G Ballard.

Correspondence out:

Spring Fair report
As tabled, only $98 over budget and raised financial goal of $10,000, profits in line with other recent school fetes; table shows how activities and stalls performed, achieved variety of activities and stalls
for everyone, positive feedback from stallholders about organisation and attendance; needed at least another 50 volunteers; thanks to P&C for support. Biggest earners: cake stall, raffle, BBQ, tin can alley; thanks to church for letting us use their land, send letter of appreciation, thank St Johns Ambulance for attending with a small donation. $14,861, less $3098, cleared around $11k; has to be moved to the school straight away.
LO reported on how funds will be spent: Purchased bundle of three whiteboards, provision of some sort of interactive technology for every classroom for next year, three proposals being considered: use data projectors, second option would be to buy one more smart board and then data projectors in remaining classrooms; another full bundle but we don’t have $18k; haven’t been back to staff; look at raising $2000 next year to make up shortfall.

NOTE: Peter Rogers noted we need a second BBQ to get through orders faster and make more money.

Proposed: T Hawkins Budge Seconded: J White

Treasurer’s Report
September opening: $22873.19, closing $13,783.69
October Opening balance: $13,783.69; Closing bal: $26,138.44
LO says would need $14 to cover complete interactive technology costs.
MOTION 1: Proposed J White, that P&C donates approximately $11,000 from spring fair profits to the school for purchase of interactive technology. Seconded L Taylor, carried

MOTION: Proposed J White, that P&C tops up spring fair donation with additional $2000 to ensure every classroom has some form of interactive technology next year. Seconded L Taylor, carried

Canteen report
No canteen report submitted

Uniform Shop report
Opening balance: $6627.55, Closing balance: $3564.37
Sales for kindy going very well, stock being inputted on laptop, price increases on China stock, would like to increase markup to 30%; LO says keep prices affordable because uniform is excellent; P&C would accept notification of price rise based on Uniform Shop Committee’s knowledge of pricing and margins; Can committee place an item in the newsletter informing community of new prices. KK to check whether we have insurance cover for uniform shop stock.
Is the uniform shop moving to the hall, LO says looking at possibility of that happening.
Proposed: Julie Seconded: Amanda

School Council Report
Department policy for lost children, not high incidence, some chronic non-attenders but we know where they are. Have to report on attendance strategies in annual report.
Naplan results to go in newsletter.

Fundraising report
Carols coming up, need to work out a date for mufti day to bring goodies for raffle, make sure we find out when council carols and combined church carols are on, Jo to check and ask chaplain Richard. Thursday 9 December is proposed date (clash with Koolewong Tascott Progress Association).
New company offering Christmas decorations so we could run a stall so children could do their own Christmas shopping. Too much work, need to concentrate on carols night and advertise that there will be things for sale.
Budget needed approx $1200 **MOTION: proposed J Sales that P&C donates up to $1200 to cover costs of carols night. Seconded: Phil, carried**

Proposed: J sales Seconded: Phil

**Principal’s Report**

Transition to kindy went very well, starting with 76 children, already identified 4 teachers: Conyers, McNeill, Cuthbertson, Hassler/Reid, A Carey on reading recovery and RFF for kindy and be supervisor. Teddy Bears picnic so kids will know who their teachers are going to be.

Reading recovering one half hour per day, five days per week, hasn’t operated this year for year one. 475 students expected, equates to 19 teacher, will attempt to put it in bottom playground, replacement for Hasham filled as a service transfer, 19th teacher will be merit, would like to do process this term, can’t wait for training, have two people already trained and two staff members already trained. Meeting agreed to go ahead using representatives who have already been trained in merit selection.

Electronic newsletter will continue, no opt back in for paper version. Hit account up to 850 per week. Congratulations and thanks to the fair committee. Thanks to Jo and fundraising committee for their efforts on the Coles vouchers, have been sent off.

**Special Projects Report**

Number classrooms; Bendigo Bank perpetual trophy, L Taylor will liaise, Bendigo will commit to trophy, we will do book and certificate; one to recipient and one to library.

Report Proposed: L Taylor Seconded: J White

**General Business**

- Snakes: coming down to flats because of the rain, nocturnal, will hide under bins etc, teachers need to be aware
- Wasps in classrooms, LO to check
- P&C carols: people don’t know who is in the P&C; not likely to be a meet your P&C; having a thank-you concert as well as morning tea, extend invitations to supportive community members and businesses, Wed 8 December, make meet and greet a focus for term 1.

**MOTION: proposed J Sales, that P&C will fund any shortfall in catering for the thank-you morning tea up to $300. Seconded: J White, carried.**

- Life members for AGM, traditionally D Morrow lists people leaving school, executive makes recommendations, pass proposals for life membership to J Pearson or P Rogers.
- Succession plan: J White to download archive to a USB for future reference
- Archway: year 6 farewell committee, archway is in P&C shed
- Whooping cough: five cases in school; has been in newsletter four times, LO says don’t think we need to identify class
- Safer school street lighting: Amanda Cashion, street not well lit, spoke to council, street light on every second pole, can we get some additional lighting under safe schools funding. Check out regulations. Write letter to council.
- School access update: next steps are to write to Laurie Maher, asking for a traffic consultant to assist us with developing a solution to our access issues; help to explore different possibilities. Engage support of Progress Association for 40k zone, invite a Busways representative. Speak with NSW election candidates. Speak to other P&C associations about how they got traffic management.

**MOTION proposed T Hawkins Budge that p&c donate $100 to St Johns ambulance in appreciation of their support of the spring fair. Seconded; L Taylor, carried**

Lost property: A Cashion, agreed would try a rewards system, needs to go in newsletter, to be discussed at next canteen committee meeting.

**MOTION: Proposed K Kilmartin, that P&C spends up to $800 for purchase of new BBQ, seconded: J White, carried**
- Personal donations: accepted from members of the public
- Given leftover stock from fair to year six fundraising day
- Library late book sticker: would prefer for parents to be sent a note or email;
- School funding submission: MOTION Proposed J Pearson, that P&C prepare a submission for the federal government education funding review. Seconded: Phil, carried.

Meeting closed: 10.21 pm

NOTE, AGM will be held Wednesday 24 November, 2010; NEXT P&C MEETING WILL BE HELD WEDNESDAY, 8 December at 7.30pm