Point Clare Public School Parents and Citizens Association
Minutes of Meeting Held Wednesday 12 May 2010, 7.30pm

Meeting opened: 7.30pm  Present: as per attendance book
Apologies: K Kilmartin, Jenni Easton

Technology presentation, Mike Eastwood
Mike Eastwood presented the P&C with the school’s plan to get more technology into our classrooms, need $21,000 to purchase and install three interactive whiteboards. Some classes would have to be moved around so interactive whiteboards can be spread across three stages. Aim is to have at least two computers in every classroom. Whiteboards come in bundles and you get a significant discount for buying a bundle of three. Seeking P&C support for purchase if three interactive whiteboards, understand the limited capabilities of the e-beam, will be able to provide top up money. Want to achieve their projections by end of 2011 and are well on track to do so.

Mr Eastwood has been sending homework etc home for three years via DET portal, in next newsletter there will be a flowchart to help children get onto DET portal so kids can get emails, use search engines, maths and reading websites etc, school website will have a link to the portal

Minutes of Previous Meeting
Moved: Jo Monaghan  Seconded: Phil

Business Arising
- Bush regeneration: Peter to put something in the newsletter
- DET submission for two-storey classrooms to replace all demountables, not written yet
- By-law committee to be formed to review by laws and make recommendations. Deferred until after canteen policy reviewed.
- School access report, J White and J Pearson in middle of gathering information to be synthesised into a report.
- Acquisition of notebook computers for uniform shop and canteen: Uniform shop has a secondhand laptop, need to work out how to make best use of it, considering software
- Masonic club donation for hall. JP to write letter.
- To open up NETBANKING for P&C account. KK to look into it at West Gosford branch. Carried over

CORRESPONDENCE
Correspondence in:
- Neita teachers awards, Lee Oliver to be advertised in newsletter
- P&C Federation package of information on annual conference, recognition awards,
- Letter from Koolawong Pt Clare-Tascott progress association thanking P Rogers for addressing their meeting and requesting the opportunity to address our meeting
- P&C Federation reminder that affiliation and insurance due 1 August 2010
- CCCP&C package of information including AGM minutes
- NSW Health and DET information about Live Life Well campaign
- DET circular about improvements to website
- Letter from Julia Gillard regarding impending national review of education funding

Correspondence out:
- Letter to Bindi Whight regarding her involvement in canteen committee
- Spring fair sponsorship and publicity plans

Treasurer’s Report
March: Opening balance: $16053.72 Closing balance: $20,083.66
April: Opening balance: $20,083.66 Closing balance: $19,231.57 Income from hot cross buns, entertainment books, expenditure ride on mower (K Kilmartin needs to amend accounts to say ride on mower and chainsaw), year six farewell
Proposed: P Rogers  Seconded: J White

Canteen report
March Opening balance: $6424.77 closing bal: $8009.95.
April: Opening balance: $8009.95 Closing balance: $6147.24
Have not had a canteen committee meeting this term. Fish and chips day at end of term 1 was very successful.
Will have meeting soon to discuss canteen policy document. J Easton looked to hand over a cheque to P&C but needs a second signature. Green morning tea also a big success and we would like to repeat it at least once a term.
Proposed: P Rogers Seconded: Jo Monaghan

Uniform Shop report
March: Opening balance: $6921.56 Closing balance: $6730.03
April: Opening balance $6730.03 Closing balance $4591.26 unreconciled
Sold $500 of lost property at end of term 1
Proposed: P Rogers Seconded: Jo Monaghan

School Council Report
- Canteen a flag on school survey results, overall satisfaction at 50%.
- Community use of facilities such as by after school care and Kumon is being reviewed/changed and will become a lease arrangement; will look at becoming a profit arrangement for the school rather than just covering our costs.
- Discussed issue regarding out-of-school hours behaviour and duty of care. There will be an item in next week’s newsletter regarding cyber bullying. There is an argument for greater parental responsibility regarding issues such as use of facebook by children under the legal age.
Proposed: J White Seconded: Lisa Byrne

Fundraising report
Completed: hot cross buns raised $150, mothers day stall raised $550.40 profit, Easter raffle $1960.45, entertainment books $180 profit so far. Honey started again, and lipstick campaign. Developing Point Clare school community white pages, business card size $50, looking at other schools and what they charge for a 12 month booklet, ½ page $100, full page $150. Could be ongoing each 12 months.
It was discussed that parents often ask our fundraising coordinators what we are spending our money on, so committee placed in newsletter what they’re proposing they are raising money for. P Rogers said list became controversial because expenditure decisions come through P&C. Meeting discussed how to make planning and fundraising objectives more cohesive. Fundraising committee sought permission to be able to target fund raising campaigns to a particular fundraising target. Committee wish list will be considered as part of P&C planning document review and implementation – wish list consisted of funding for eco garden, STLA readers, home readers, guided readers, and wooden benches, L Oliver added stage 1 versatile teaching frames ($853 per unit, looking at purchasing another three). Easter egg raffle, fantastic to have so many prizes but timeframe got shortened, it was pouring with rain, will be in the hall and much better next year. Consider having less but much more substantial prizes in the major draw, with secondary smaller prizes in a second chance draw.
Executive needs to look at frequency of P&C green notes to remind community of what we are funding. Minutes will also contain a summary of funding provided and what it has been spent on, commencing June 2010.
Proposed: M Foster Seconded: Jo Monaghan

Principal’s Report
Naplan progressing, we are hoping for common sense in negotiations.
Bulk payments have gone out and participation is encouraged.
Photos: class shots better, 3rd March next year date offered, we will accept that date.
Hall: budget estimates released.
Food drive for Coast Shelter: school will hold a canned food drive for preparation of meals and hampers. LO to look at having a representative to address the assembly in the leadup to the day. Run on a Wednesday after the newsletter, run in newsletter for a couple of weeks. P&C endorsed this initiative.

Special Projects Report
In excess of 100 people at last working bee, beginning of eco gardens laid garden beds. Received incredible donation of sandstone from Gosford Quarries, frog pond established, wooden bridges, table top constructed, new vegetable garden, more high pressure cleaning, canteen received one coat of paint, demountable
classrooms cleaned, prepared and rust proofed. A lot of painting (GA completed except for one), mulch spread, supervision of children is an issue. Excellent sense of community spirit and contact with parents. Attracts new families and families come back.

Frequency of working bees: L Taylor asking for between $400 and $600 to finish the paths. Lauren to provide LO with a proposal to give to Bendigo Bank in order that they can fund completion of the eco garden, $200 to come from environmental budget. Would need assistance from both G.As and a couple of volunteer fathers to complete eco garden and wooden classroom paths.

Motion: “That P&C provides up to $600 for completion of eco garden pathways, etc and refresh pathway leading to wooden classroom”

L Taylor or LO to get quote for lighting in P&C shed, lighting to take priority over shelving.

Proposed: L Taylor, Seconded: Phil, CARRIED

Report Proposed: L Taylor, Seconded: Phil

Spring Fair report

Tracey Hawkins Budge and Jackie Pearson outlined strategy to date with preparation for school fair. Motion, as advertised.” That P&C agrees to a budget of $3000 to cover expenses for the 2010 school fair.”

Proposed: J Pearson, Seconded: T Hawkins Budge

CARRIED

Sub-regional reports

Had election, next meeting to be hosted by Point Clare on Monday 31 May. Lee has to make a 10 minute presentation. And P&C has to provide supper.

Motion: “That P&C provides $150 budget for CCCP&C meeting for 31 May”, Proposed: J White, seconded: M Foster, CARRIED

General Business

1. P&C Planning document: needs to be revised and then items people wished to include will be tabled at future P&C meetings by council, staff and fundraising committee, etc and we will give progress reports and tick off completed projects. Peter Rogers to review and update planning document by JUNE P&C meeting with input from Dianne Morrow.

Future P&C minutes will also include a box summarising what funds P&C has provided for different projects and how much and what that money has been spent on.

2. Assistance from Rotary, Apex etc, it really is a matter of who you know. Make local contacts in order to get support. Consider sponsor wall to get donations for hall fixtures. Trial with Masonic club.

3. CBA incentives for school banking discussed: We currently have 220 accounts in the system. We receive payments quarterly. We don’t get huge commission and it is a lot of work. Will need a new coordinator when L Byrne’s term is completed at end of 2010.

4. Naplan flyer: LO clarified that a union flyer was handed out outside school grounds.

5. Kindies/canteen/money: manipulation of kindies to be addressed at kindy level. Canteen committee to consider organising electronic ordering.

6. AIS starboard promotion: AIS and Nestle promoting starboards through the Today show. Giving one away per week. Decided not to pursue as we need to keep boards the same and we have elected Connected Classroom.

7. Senior student Nathan Willer wrote to P&C for financial assistance with representative basketball.

Motion: “That P&C donate $100 to Nathan Willer along with congratulatory letter.”

PROPOSED: L Talyor, Seconded: Jo Monaghan

CARRIED

9. Daytime meeting: will not happen.

10. Donations: Liberal Party wants to make donation to gardening club in return for photo opportunity, P&C declined the offer.

11. Vegetable garden: becoming bigger than anticipated. Vegetable gardens currently allocated to three classes. Additional funding would be needed for this project.

Meeting closed: 10.15 pm
NOTE NEXT P&C MEETING WILL BE HELD WEDNESDAY, June 9 at 7.30pm