POINT CLARE P&C ASSOCIATION

MEETING MINUTES WEDNESDAY, 10 August, 2011

Meeting opened: 7.32pm

Present as per attendance book

Apologies: Lauren Taylor, Karen Gullikson, Tracey Hawkins Budge, Amanda Cashman, Alison Falkingham, Jenni Easton

Acting principal of Henry Kendall High School, Jan Gillespie addressed the meeting about transition to Year 7 for our Year 6 parents

Minutes of previous meeting: Proposed: Phil Harland Seconded: Alison Carey

Matters arising from the minutes:

1. $13,000 cheque passed on to school by P&C
2. Tracey Hawkins Budge to provide P&C with copy of revised School Council Constitution

Correspondence in:

P&C Federation insurance renewal notice
Food service supervisor clarification from Dept Ed
Schools only notice about availability of P&C website

Correspondence out: Nil

Treasurer’s report

Report not available

Canteen Report
June opening balance: $2337.55 Closing balance: $5503.78
July opening balance: $5503.78 sales $2600, Closing balance: $699.72
Low balance due to substantial purchases at beginning of term

K Morrow noted that we have to be wary of special health requirements of children with nut allergies

MOTION: Propose J Pearson that canteen continues to operate on a Monday with a focus on green foods and promoting the canteen to increase number of volunteers,
Seconded: Linda Willer Carried

Suggest investigate employing a second casual position within the canteen as a backup for J Easton
Advertise canteen committee meetings in newsletter Monday before P&C meeting.

Proposed: Jackie Pearson Seconded: P Harland Carried

**Uniform Shop Report**

May opening balance: $6146.64 closing balance $8292.63  
June opening balance: $8292.63 closing balance: $7718.38  
July opening balance: $7718.38 closing balance $8148.07

Kinder orientation order placed, Gosford Tailoring for girls fabric, samples tabled, elastic back in girls skirts, proposing school bag, library bag and metal badge package  
School hats: quote for $1.50 difference for embroidery, make 40% on screen printed hats, ordering 150 hats, meeting agreed to place order for embroidered hats, order will cover whole year, discount the screen printed hats to $8  
Winter uniform: official uniform is not being purchased or worn, start by promoting to kinder kids, lower school doesn’t wear it either. Valley view did a student survey and phased out winter skirt because the children didn’t like it, replaced with a navy skort. Consider phasing out when we run out of stock.  
**ACTION required:** L Byrne, uniform shop being run by volunteers and is currently making exceptionally good money, there should be a paid position.

Proposed: L Willer seconded: Phil Harland Carried

4. School Council Report

- Kindy Applications: 50 packs, final numbers by end of term 3, putting off decision on changing boundaries until we confirm 2012 kindy numbers, Gosford numbers are dropping.  
- Ethics class rollout put on hold until state government revisions.  
- Official opening of school hall: positive feedback, disappointed general school community was not invited  
- Community use of hall: costing agreement reached, price revised to $34 per hour. Terms and conditions have also been set for hiring of hall  
- School demountables, meeting with Cr Holstein on 17 August, submission being written  
- Bendigo Bank approach for sponsorship of sporting team shirts, K Morrow to write letter in accordance with fundraising protocol.  
- National schools solar program: we’re applying via K Morrow and S Reyner worth $15,000 in addition to BER solar panels  
- New nutrition policy from DET in place this term  
- Breakfast program carried over until next meeting  
- Voluntary contribution down slightly from last year

5. Fundraising Report

- Just received fathers’ day stock, for stall Wed 31 August + Thurs/Fri lunch time sales  
- Entertainment books: 68 sold, massive compared with last year, sold 25, paid to send books home, only one book not returned  
- Business directory: ads are coming through, 15 so far, book out week 6, numbers down from last year  
- Point Clare’s Got Talent term 4 but school musical moved to term 4, week 3 over two nights, P&C to do sausage sizzle or catering at each show, matinees both days, four performances.  
- Talent show to go ahead within school hours week 5 term 4  
- Consider trivia night for early next year  
- Slice drive towards end of term 3  
Proposed: J Sales Seconded: M Foster Carried

6. Principal’s Report
Pleasure to be asked back to watch over Pt Clare for term 3, great school dedicated staff, excellent programs
Open day well supported last Thursday, positive feedback
Taking staff on journey to explore national curriculum docs in maths and English, extra prof dev sessions each week
Book week theme multicultural, one world many stories, 23 August, Tuesday, invite community into school to see classrooms, every class opted to do a country, research country and do a creative response. K-2 book parade, not yet timetabled, cake making competition, parents to vote for best cake
Encouraging staff to identify community members who have a cultural heritage they would like to share, will be advertised in newsletter

7. Special Projects

No report given, proposed working bee not going ahead, may be in October

8. General business

1. School banking: still need a replacement volunteer, if we don’t find a volunteer by the end of the year the program won’t run

2. Letter to DET re principal’s position: no guarantee of when principal’s position will become vacant, write to David Cullen indicating that we would like the position to go to merit selection

   MOTION; proposed L Byrne, that P&C writes to Dr David Cullen requesting that DET considers the community’s request for a merit selection appointment to the position of principal at Point Clare Public School
   Seconded: L Willer, Carried
   P Rogers drafted letter

3. Next P&C meeting date shifted to 21 September

4. Lee Oliver farewell assembly and lunch on Thursday 18 August,

   MOTION: proposed P Rogers, that P&C spends $200 to purchase a Rays Outdoors as a retirement gift for L Oliver
   Seconded: L Willer, Carried

Meeting closed 9.49pm, next meeting Wednesday 21 September